

**BIM MORTGAGE LLC**  
**LOAN DOCUMENT/INFORMATION SHEET**

- Identification documents (state issued ID, passport, etc. and social security card)
- Subject property information (value/purchase price; current mortgage amount, payoff statement and payment history from current mortgagor(s), if any)
- Subject property rent roll and leases, **if applicable**
- Property insurance information
- Letter of explanation for any derogatory credit, including slow pays, charge-offs, liens, judgments, child support, etc.

For purchase transactions, the following documents may be required:

- Valid purchase contract - including any amendments
- Selling agent or individual contact information
- Verification of escrows
- The terms of any seller subordinate financing